



Louviers Water and Sanitation District

Minutes of the Regular Meeting – April 28, 2011

Board Members Present:

Ron Beane
Matt Collitt
Jason Ingenthron
Kevin Kahn
Diana Miller

Attendees:

Charles Buckman
Aiden Ingenthron
Jack McCormick
Neil Schilling
Geoff Withers

- I. The meeting was called to order at 18:00.
- II. New Business
 1. Douglas County Rural Water Authority (DCRWA) – Mr. McCormick, Mr. Buckman and Mr. Withers with the DCRWA attended the meeting to provide the Board with information about the DCRWA. A summary of the development of the DCRWA, the purpose of the DCRWA and a summary of current projects was provided to the Board. The Board was advised that there was no cost to join the DCRWA and that they were currently funded by State grants and support from Douglas County. The DCRWA provided a letter to the Board from Mr. Barry Gager who is the Treasurer of both the Thunderbird Water and Sanitation District and the DCRWA providing additional information related to the DCRWA and urging the Louviers Water and Sanitation District Board to consider joining the DCRWA. The Board was advised that further information could be found at the DCRWA website www.rwadc.org. The Board thanked the members of the DCRWA for attending the meeting and advised them that they would discuss joining the DCRWA at an upcoming.
 2. Meeting Minutes - A motion was made and seconded; (RESOLUTION 11-04001), TO APPROVE THE MINUTES FROM THE MARCH 24, 2011 REGULAR BOARD MEETING AS PRESENTED. The motion passed unanimously. As Director Ingenthron did not attend the March 24, 2011 Board Meeting he abstained from the vote.
 3. Disbursements – The Board reviewed the Claims Listing that had been prepared by Mr. Neil Schilling. A motion was made and seconded; (RESOLUTION 11-04002), TO APPROVE THE DISBURSEMENTS IN THE AMOUNT OF \$24,870.37 WHICH INCLUDES CHECKS 1200 THROUGH 1209 AND TWO DEBIT CARD TRANSACTIONS IN THE AMOUNT OF \$44.99 FROM THE DISTRICT'S 1ST BANK CHECKING ACCOUNT. The motion passed unanimously. It was noted that the disbursements include a bond payment to USDA in the amount of \$17,436.00.

4. Financial Report – The Board reviewed financial reports prepared by Mr. Schilling.
5. Delinquent Account Collection – The Board reviewed the Aged Balances Report presented by Mr. Schilling.
6. 2010 Audit Update – Mr. Schilling advised the Board that audit preparation was underway and that all was on schedule to be presented to the Board at the May 26, 2011 Board Meeting.
7. CNL Water Solutions – Invoice Breakdown for 7920 Louviers Blvd. – Director Miller provided the Board with a summary of the project that was undertaken by the Customer to relocate his leaking service line from under his garage to another more assessable location. She advised the Board that a curb stop was installed that would allow water to the service line to be shut off at the main and that a yard hydrant was added to the main line that would allow the water main, which dead ends at that location, to be blown out. She advised the Board that the Customer had done the main line excavation allowing the yard hydrant and curb stop to be installed. After discussion, the Board that agreed that the Customer had provided labor in lieu of a cash reimbursement by performing the excavation work associated with the curb stop installation and yard hydrant installation, that covers the cost of the relocation of the water line tap.

III. Operations Report

1. Operations Report - Director Miller presented the System Status Report.
2. Well House Visit – Observations – Director Kahn agreed to lead an exploratory committee to coordinate improvements to the well house.

IV. Old Business and Immediate Issues

1. Rate Study – Director Miller provided copies of a water rate study and a wastewater rate study prepared for the District by Mr. Leroy Cruz with Colorado Rural Water Association to the Board. Mr. Schilling provided a Rate Study Analysis based on the results of the rate studies. Results from the wastewater rate study indicate that the District has a \$23,392 short fall this year of wastewater revenue. Results from the water rate study indicate that with no improvements (like a new well) the District was collecting adequate funds to cover water related expenses, but that with any substantial improvement a rate increase to the water fees would be necessary. Mr. Schilling suggested that the water rate study be recalculated with a \$680,000 loan amount as opposed to a \$1,265,000 loan amount, as the District is only authorized to incur \$680,000 in debt for water system improvements. The Board discussed the urgency of a rate increase this year and the need to educate the District's Customers about the need for an increase.

2. Water Conservation Plan – Director Ingenthron requested that the Board ratify the vote to adopt the Water Conservation Plan for the Louviers Water and Sanitation District. A motion was made and seconded; (RESOLUTION 11-04003), TO RATIFY THE VOTE TO ADOPT THE WATER CONSERVATION PLAN FOR THE LOUVIERS WATER AND SANITATION DISTRICT. The motion passed (4-Yea, 1-Nay).
3. Yard Hydrants in Median and Backyards – The Board discussed securing all of the District’s yard hydrants and potentially installing metering devices.

V. Board Member Discussion Items

Director Collitt suggested a silent auction to sell the District’s old shed and lawn mower. The Board concurred with the idea. Director Collitt offered to facilitate the silent auction.

Director Ingenthron advised the Board that the District had been approached by the Louviers Village Club regarding utilizing some space at the fire station for storage. After discussion the Board agreed that Director Ingenthron should discuss the request with South Metro Fire Rescue and then have further discussion with the Board at an upcoming meeting.

VI. Audience Participation

There was none.

- VII. A motion was made and seconded; (RESOLUTION 11-04004) TO ADJOURN THE REGULAR BOARD MEETING OF THE LOUVIERS WATER AND SANITATION DISTRICT AT 19:51. The motion passed unanimously.

President: _____

Attest: _____