



Louviers Water and Sanitation District

Minutes of the Regular Meeting – June 23, 2011

Board Members Present:

Ron Beane
Matt Collitt
Jason Ingenthron
Kevin Kahn
Diana Miller

Attendees:

Neil Schilling

- I. The meeting was called to order at 18:02.
 - II. New Business
 1. Meeting Minutes – The Board reviewed the May 26, 2011 Board Meeting Minutes prepared by Director Beane. Director Miller advised that she had suggested a couple of minor changes via e-mail and requested that they be incorporated into the minutes. The Board agreed to postpone the approval of the meeting minutes until the next Board meeting.
 2. Disbursements – The Board reviewed the Claims Listing that had been prepared by Mr. Neil Schilling. A motion was made and seconded; (RESOLUTION 11-06001), TO APPROVE THE DISBURSEMENTS IN THE AMOUNT OF \$7,931.70 WHICH INCLUDES CHECKS 1224 THROUGH 1233 AND ONE DEBIT CARD TRANSACTIONS IN THE AMOUNT OF \$34.99 FROM THE DISTRICT'S 1ST BANK CHECKING ACCOUNT. The motion passed unanimously.
 3. Financial Report – The Board reviewed financial reports prepared by Mr. Schilling.
 4. Delinquent Account Collection – The Board reviewed the Aged Balances Report presented by Mr. Schilling. Mr. Schilling advised the Board that one of the account balances listed on the report would be adjusted prior to the next billing cycle due to a meter reading misread.
 5. 2010 Audit – Mr. Schilling presented the 2010 Financial Statements and the results of the 2010 audit, including an unqualified Independent Auditor's Report, signifying that the financial statements are free of material misstatements and in accordance with GAAP (GENERALLY ACCEPTED ACCOUNTING PRINCIPLES). A motion was made and seconded; (RESOLUTION 11-06002), TO APPROVE THE 2010 AUDIT AND AUTHORIZE MR. SCHILLING TO SUBMIT IT TO THE STATE. The motion passed unanimously.
 6. Location of Regular Board Meetings – Director Miller advised the Board that at a recent Douglas County meeting she had been approached by
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Commissioner Board regarding the use of the Louviers Village Club House for District meetings. She indicated that he had asked for details on why the District no longer held meetings at that location. Director Miller indicated that she had advised Commissioner Board that the District had reserved the Billiards Room for all of their meetings at the beginning of the year and that midway through the year the County cancelled their reservation to accommodate a Douglas County Meeting. She advised the Commissioner that with the lack of consideration they were given for reservations that were months in advance and the need for storage for the District's records an alternate location was sought and found. The Commissioner offered his help in relocating meetings back at the Village Club. Director Beane agreed to contact Commissioner Board to determine if any viable option was available.

III. Operations Report

1. Operations Report - Director Miller presented the System Status Report. She highlighted that with the correction of a misread meter, the District's unaccounted for water is 15% for the March thru April period.

IV. Old Business and Immediate Issues

1. Proposed Rate Increases – Mr. Schilling provided a summary of the Rate Study Analysis Scenarios report that he had prepared. The Board discussed the financial needs of the District. The Board agreed that a sewer base rate increase to \$46.00 made the most sense. The Board discussed the importance of communicating their findings with Customers in the District. The Board discussed potential dates to hold a public meeting with Customers at the Village Club House. Director Miller requested that Director Beane notify her when the public meeting date is finalized so that she can publish the date and purpose of the meeting.

V. Board Member Discussion Items

Director Ingenthron provided the Board with an outline of topics for the public meeting.

Director Ingenthron updated the Board on a County supported Quiet Zone Project.

VI. Audience Participation

There was none.

- VII. A motion was made and seconded; (RESOLUTION 11-06003) TO ADJOURN THE REGULAR BOARD MEETING OF THE LOUVIERS WATER AND SANITATION DISTRICT AT 19:30. The motion passed unanimously.

President: _____

Attest: _____