



## Louviers Water and Sanitation District

### Minutes of the Regular Meeting – July 28, 2011

#### Board Members Present:

Ron Beane  
Jason Ingenthron  
Kevin Kahn  
Diana Miller

#### Attendees:

Neil Schilling

#### Excused Absence:

Matt Collitt

- I. The meeting was called to order at 18:00.
- II. New Business
  1. Meeting Minutes – There was not a quorum of Board Members who attended the May 26, 2011 Board Meeting. Approval of the May 26, 2011 Board Meeting was postponed until the next Board Meeting.

The Board reviewed the June 23, 2011 Board Meeting Minutes prepared by Director Miller. Director Beane emphasized that the Board had not made a decision on increasing the sewer base rate. A motion was made and seconded; (RESOLUTION 11-07001), TO APPROVE THE JUNE 23, 2011 BOARD MEETING MINUTES AS PRESENTED. The motion passed unanimously.

2. Disbursements – The Board reviewed the Claims Listing that had been prepared by Mr. Neil Schilling.

In reference to check numbers 1234 and 1235 issued to BNSF Railway Company and Union Pacific Railroad Company respectively, Director Beane requested clarification on their purpose. Director Miller advised that the pipeline crossing and physical crossing agreements had been executed by Louviers Mutual Service Company not Louviers Water and Sanitation District. She added that the District's insurer would no longer insure the Louviers Mutual Service Company, initiating the requirement to transfer the agreements to the District.

A motion was made and seconded; (RESOLUTION 11-07002), TO APPROVE THE DISBURSEMENTS IN THE AMOUNT OF \$12,611.74 WHICH INCLUDES CHECKS 1234 THROUGH 1249, TWO DEBIT CARD TRANSACTIONS IN THE AMOUNT OF \$44.97 AND BANK CHARGES IN THE AMOUNT OF \$12.00 FROM THE DISTRICT'S 1<sup>ST</sup> BANK CHECKING ACCOUNT. The motion passed unanimously.

3. Financial Report – The Board reviewed financial reports prepared by Mr. Schilling.
4. Delinquent Account Collection – The Board reviewed the Aged Balances Report presented by Mr. Schilling. The Board discussed the potential of delinquent account collection via Douglas County. Director Miller raised the concern that an attempt was made in the previous year to collect an account that was excessively delinquent via this process without success. She suggested that Mr. Tim Flynn the District's legal counsel be contacted for advice. Mr. Schilling agreed to contact Mr. Flynn.

Mr. Schilling advised the Board that he had prepared financial statements thru June 30, 2011 for submission to the USDA (United States Department of Agriculture). After Board review, a motion was made and seconded; (RESOLUTION 11-07003), TO ACCEPT THE JUNE 30, 2011 FINANCIAL STATEMENTS AND AUTHORIZE MR. SCHILLING TO SUBMIT THEM TO USDA. The motion passed unanimously.

### III. Operations Report

1. Operations Report - Director Miller presented the System Status Report. She noted that the unaccounted for water was less than one percent.

### IV. Old Business and Immediate Issues

1. Proposed Rate Increases – There was no additional discussion.
2. Community Meeting – The Board discussed the upcoming Community Meeting. Director Miller provided a Power Point hand out for items that she was designated to cover, for the Board's review. The Board agreed that the Community Meeting should be set for September 22, 2011 at 6:30pm, which immediately follows an abbreviated Regular Board Meeting which begins at 6:00pm.

### V. Board Member Discussion Items

Director Beane advised the Board that he had attended a recent Rural Water Authority of Douglas County meeting. He added that the Louviers Water and Sanitation District Board had voted to become a member at the May 26, 2011 Regular Board Meeting. Director Miller requested that the District vote on the action again, after the item is posted on a District Board Meeting Agenda.

Director Beane offered that he had met with Douglas County Commissioner Board regarding the use of the Billiards Room at the Louviers Village Club House for Board Meetings. He indicated that Commissioner Board suggested that the District schedule meetings to coincide with dates when the library is open. Director Beane added that Commissioner Board offered assistance in obtaining water rights from open space properties that surround the District. Director Miller advised that Commissioner Board had offered this in the past

but that nothing came of it. She offered to go through her e-mail archives to assist Director Beane in getting up to speed with past efforts.

VI. Audience Participation

There was none.

VII. A motion was made and seconded; (RESOLUTION 11-07004) TO ADJOURN THE REGULAR BOARD MEETING OF THE LOUVIERS WATER AND SANITATION DISTRICT AT 19:07. The motion passed unanimously.

President: \_\_\_\_\_

Attest: \_\_\_\_\_