



## Louviers Water and Sanitation District

### Minutes of the Regular Meeting – August 26, 2010

#### Board Members Present:

Ron Beane  
Matt Collitt  
Jason Ingenthron  
Kevin Kahn  
Diana Miller

#### Attendees:

Connie Brett  
Lorie Brice  
David Greene  
Beryl Livingood  
Neil Schilling  
Elizabeth Wells

- I. The meeting was called to order at 18:00.
- II. New Business
  1. 2009 Audit – Mr. David Greene with David B. Greene CPA LLC the District's auditor and Mr. Neil Schilling with Schilling & Company, Inc. the District's accountant were in attendance to present the 2009 audit results and financial statements to the Board. Key components of the audit and financial statements were highlighted. A motion was made and seconded; (RESOLUTION 10-08001): TO APPROVE THE 2009 AUDIT WITH THE CHANGES IDENTIFIED DURING THE BOARD MEETING AND TO AUTHORIZE THE DISTRICT'S ACCOUNTANT TO FACILITATE THE FINAL VERSION OF THE AUDIT AND SUBMIT IT TO THE STATE. The motion passed unanimously.
  2. Meeting Minutes - A motion was made and seconded; (RESOLUTION 10-08002), TO APPROVE THE MINUTES FROM THE JULY 22, 2010 REGULAR BOARD MEETING AS PRESENTED. The motion passed unanimously.

Director Kahn advised the Board that his e-mail address in the Community Directory was not correct.

Director Beane advised the Board that he was still working on the e-mail distribution list.

Ms. Brice and Ms. Brett expressed concern that the calling tree was no longer being used. The Board discussed the usefulness of both the calling tree and the e-mail distribution list. Director Miller added that when a member of the calling tree was not available, sections of the community were not notified of a service interruption. Ms. Brice added that the calling tree needed updates. Ms. Brett offered to work with the community to update the calling tree.

Ms. Brett suggested that the Board Meeting Agenda be e-mailed in advance of the Board Meeting to those on the distribution list.

Mr. Schilling suggested that a notice to customers could be added to the bimonthly bill that would advise Customers that they can add their e-mail address to the District's e-mail distribution list.

3. Disbursements – The Board reviewed the Claims Listing that had been prepared by Mr. Neil Schilling. A motion was made and seconded; (RESOLUTION 10-08003), TO APPROVE THE DISBURSEMENTS IN THE AMOUNT OF \$31,100.45 WHICH INCLUDES CHECKS 1090 THROUGH 1110 AND TWO DEBIT CARD TRANSACTIONS IN THE AMOUNT OF \$44.65 FROM THE DISTRICT'S 1<sup>ST</sup> BANK CHECKING ACCOUNT. The motion passed unanimously.

Director Collitt requested clarification on check 1100 issued to Plumb Line Services in the amount of \$400.00. Director Miller explained that the payment was for a sewer main repair at 7900 Elm Street that was detected when a sewer service line was being repaired.

4. Financial Report – The Board reviewed financial reports prepared by Mr. Schilling.

The Board reviewed the Aged Balances Report prepared by Mr. Schilling.

5. Billing Inquiry – Mr. Schilling advised the Board that he had met with Mr. Barenberg to discuss his estimated water bill. Mr. Schilling summarized that Mr. Barenberg's assertion that the estimated consumption should be lower was reasonable. The Board was agreeable providing that Mr. Barenberg's be replaced as soon as possible.

Director Ingenthron requested that Mr. Schilling generate a billing and receipts report for Customers whose accounts whose past due balance exceeds \$1,000.00.

6. Customer Feedback – Director Miller advised the Board of recent conversations with a Customer in the District regarding bon fires in backyards. The Customer was very concerned about the potential fire danger that these types of fires pose. The Customer requested that consideration for others in the Community be given and that bon fires stop.

Ms. Brett expressed concern regarding the outside irrigation done by Douglas County. Director Miller advised the Board and audience of the assistance the District had received from Douglas County in limiting their irrigation during the District's recent water restriction period. Ms. Brett requested clarification on who has the responsibility for watering the trees and grass in the median along Louviers Boulevard. The Board concluded that it would be helpful to meet with a representative of the Douglas County Parks Department. Director Ingenthron offered to invite a Douglas County Parks Department representative to an upcoming Board Meeting.

7. Property Tax Deduction – Director Miller updated the Board on a conversation with Mr. Tim Flynn the District’s legal counsel regarding property tax deductions for tax payers who itemize their taxes. He suggested that the District advise their Customers to always consult their tax advisor for information on allowable deductions.

### III. Operations Report

1. Operations Report - Director Miller presented the System Status Report.
2. Water Main Break – Director Miller advised the Board that a water main break had occurred on August 5, 2010 at 8135 Triangle Drive.
3. Sewer Main Repair – Director Miller advised the Board of the circumstances surrounding a sewer main repair at 7900 Elm Street.

### IV. Old Business and Immediate Issues

1. Rates, Mill Levies, Rate Study – Director Beane advised the Board that he had received the Rate Study tool from Mr. Pete Holub. Director Miller suggested that he utilize the recently completed Preliminary Engineering Report for the water system for capital projections.
2. Statement of Opposition, Amendments 60, 61 and Proposition 101 – The Board reviewed a draft statement of opposition presented by Director Miller. Director Beane updated the Board on the implications of the proposed laws. A motion was made and seconded; (RESOLUTION 10-08004), TO ADOPT THE STATEMENT OF OPPOSITION FOR AMENDMENTS 60, 61 AND PROPOSITION 101. The motion passed unanimously.

### V. Board Member Discussion Items

1. Director Kahn advised the Board that he would be attending the Special District Association conference and would not be able to attend the September 23, 2010 Board Meeting because it conflicts with the conference.
2. Director Beane advised the Board that he had met with Sterling Ranch and they discussed potential projects that could bring a renewable water supply to the region. He suggested that the Board consider these projects when making decisions regarding the District’s water system.
3. Director Ingenthron updated the Board on the status of the letters that will be mailed to the District’s Customers regarding the proposed Rules and Regulations for the District.

### VI. Audience Participation – There was none.

VII. A motion was made and seconded; (RESOLUTION 10-08005) TO ADJOURN THE REGULAR BOARD MEETING OF THE LOUVIERS WATER AND SANITATION DISTRICT AT 19:55. The motion passed unanimously.

President: \_\_\_\_\_

Attest: \_\_\_\_\_