



## Louviers Water and Sanitation District

### Minutes of the Regular Meeting – September 23, 2010

#### Board Members Present:

Ron Beane  
Matt Collitt  
Jason Ingenthron  
Diana Miller

#### Attendees:

Tina Dill  
Jennifer Eby  
Neil Schilling

#### Excused Absence:

Kevin Kahn

- I. The meeting was called to order at 18:03.
- II. New Business
  1. Meeting Minutes - A motion was made and seconded; (RESOLUTION 10-09001), TO APPROVE THE MINUTES FROM THE AUGUST 26, 2010 REGULAR BOARD MEETING AS AMENDED. The motion passed unanimously.

In reference to New Business, paragraph 5, Director Collitt advised that it was Director Ingenthron not Director Collitt who requested the report from Mr. Schilling.
  2. Disbursements – The Board reviewed the Claims Listing that had been prepared by Mr. Neil Schilling. A motion was made and seconded; (RESOLUTION 10-09002), TO APPROVE THE DISBURSEMENTS IN THE AMOUNT OF \$6,653.71 WHICH INCLUDES CHECKS 1111 THROUGH 1121 AND SIX DEBIT CARD TRANSACTIONS IN THE AMOUNT OF \$782.35 FROM THE DISTRICT'S 1<sup>ST</sup> BANK CHECKING ACCOUNT. The motion passed unanimously.
  3. Financial Report – The Board reviewed financial reports prepared by Mr. Schilling. It was noted that the District was not meeting its 2010 revenue budget.
  4. Delinquent Account Collection – The Board reviewed the Aged Balances Report prepared by Mr. Schilling. Mr. Schilling summarized the District's collection efforts to date. He indicated that full payment had been received on one of the delinquent accounts and that he had been contacted regarding another and was advised that the property was now bank owned. He noted that the Douglas County Assessor records do not reflect the change in ownership.

5. 2011 Budget – As per §29-1-105, C. R. S. and §29-1-103(1), C. R. S. Mr. Schilling, the District's Accountant presented the Board with the 2011 proposed budget. The Board discussed the variance between the budgeted revenue and the budgeted expense totals, highlighting the approximately \$40,000 shortfall. The Budget Hearing was set for the November 18, 2010. Director Miller added that she would place the Notice of Budget announcement in the Douglas County Newspaper.

### III. Operations Report

1. Operations Report - Director Miller presented the System Status Report.
2. Water Main Break – Director Miller advised the Board that a water main break had occurred on August 27, 2010 at 7654 Louviers Boulevard.
3. Water Main Break – Director Miller advised the Board that a water main break had occurred on September 6, 2010 at 8135 Triangle Drive.

Director Miller noted that this was the second break at the same location on one of the two water mains on Triangle Drive in the past thirty days.

Director Collitt suggested that we get a cost estimate for water main replacements on Triangle Drive.

### IV. Old Business and Immediate Issues

1. Douglas County – Ms. Jennifer Eby and Ms. Tina Dill with Douglas County attended the meeting to discuss Community Development Block Grant (CDBG) opportunities with the District. She added that unlike Sedalia, Louviers falls into a high income area, which limits funding options for the District. The Board inquired into the possibility of the Louviers Water and Sanitation District income area being reassessed and incorporated into a more appropriate income area. Ms. Eby advised that there was no possibility. Ms. Eby indicated that for the District to be eligible for funding the Board would need to conduct a door to door income survey and that a special assessment would be made on each property in the District. Those in the District who qualified in the lower income areas would have their special assessments paid off with the CDBG grant funds. Mr. Schilling questioned the District's authority to impose any special assessments. He offered to contact Mr. Tim Flynn with Collins, Cockrel and Cole for a legal opinion.
2. Rates, Mill Levies, Rate Study – Director Beane provided a status summary of the Rate Study being prepared for the District.

Mr. Schilling offered that he had researched the maximum mill levy that the District could set would be 10 mills.

3. Rules and Regulations – Director Ingenthron advised the Board that copies of the Rules and Regulations had been placed at the library and post office. He added that he had sent letters to all Louviers Water and Sanitation District Customers to insure that all Customers are aware of the proposed Rules and Regulations and to insure that all Customers will have ample time to provide their feedback to the Board before the Board votes on the Rules and Regulations adoption at the October 28, 2010 Regular Board Meeting.
  
- V. Board Member Discussion Items – There was none.
  
- VI. Audience Participation – There was none.
  
- VII. A motion was made and seconded; (RESOLUTION 10-09003) TO ADJOURN THE REGULAR BOARD MEETING OF THE LOUVIERS WATER AND SANITATION DISTRICT AT 20:06. The motion passed unanimously.

President: \_\_\_\_\_

Attest: \_\_\_\_\_