



Louviers Water and Sanitation District

Minutes of the Regular Meeting – October 28, 2010

Board Members Present:

Ron Beane
Matt Collitt
Jason Ingenthron
Kevin Kahn
Diana Miller

Attendees:

Neil Schilling

- I. The meeting was called to order at 18:00.
- II. New Business
 1. Meeting Minutes - A motion was made and seconded; (RESOLUTION 10-10001), TO APPROVE THE MINUTES FROM THE SEPTEMBER 23, 2010 REGULAR BOARD MEETING AS PRESENTED. The motion passed unanimously. As Director Kahn was not at the 09/23/2010 Board Meeting he abstained from the vote.
 2. Disbursements – The Board reviewed the Claims Listing that had been prepared by Mr. Neil Schilling. A motion was made and seconded; (RESOLUTION 10-10002), TO APPROVE THE DISBURSEMENTS IN THE AMOUNT OF \$29,916.35 WHICH INCLUDES CHECKS 1122 THROUGH 1135 AND THREE DEBIT CARD TRANSACTIONS IN THE AMOUNT OF \$122.03 FROM THE DISTRICT'S 1ST BANK CHECKING ACCOUNT. The motion passed unanimously.

Director Collitt requested further clarification on check number 1133 issued to TST Infrastructure, LLC in the amount of \$4,098.00. He requested that Mr. Schilling hold onto the check until he had an opportunity to speak with TST Infrastructure, LLC for additional details.

Director Collitt suggested that if a project percent complete were added to TST Infrastructure, LLC invoices it would be helpful.

It was noted that a \$17,436.00 semi annual bond payment was included in the batch of checks.

3. Financial Report – The Board reviewed financial reports prepared by Mr. Schilling.

The Board reviewed the Aged Balances Report prepared by Mr. Schilling.

4. 2010 Year End Audit – Mr. Schilling requested the Board's thoughts on a 2010 year audit or filing for an audit exemption. As the District did not

expend \$500,000 in federal funds in 2010 Mr. Schilling did not believe that a single audit would be required in 2010 in addition to the standard audit.

5. Delinquent Account Collection – The Board reviewed a draft resolution for the certification of delinquent accounts. Upon review and discussion a motion was made and seconded; (RESOLUTION 10-10003), TO AUTHORIZE MR. SCHILLING TO COLLECT DELINQUENT BALANCES VIA PROPERTY TAX COLLECTION. The motion passed unanimously. The complete executed resolution is attached to these meeting minutes.
6. 2011 Budget – Mr. Schilling presented the proposed 2011 Budget. The Board and Mr. Schilling discussed a number of open items on the proposed budget to determine a reasonable budget amounts. It was noted that the budget revenue included a levy of 10 mills.

III. Operations Report

1. Operations Report - Director Miller presented the System Status Report.

Director Miller advised the Board that the lead and copper samples which are taken every three years had been taken and that no exceedances were detected and the results were consistent with previous years.

Director Miller advised the Board of Chlorophyll a and Phosphorus exceedances in the Chatfield Reservoir.

IV. Old Business and Immediate Issues

1. Rates, Mill Levies, Rate Study – Director Beane advised the Board that he had compiled as much information for the rate study that he had. He advised the Board that a special session was needed to complete the effort.
2. Rules and Regulations – The Board discussed the public notification efforts that had been executed associated with the adoption of Rules and Regulations for the District. Director Miller advised that the feedback that she had received had been positive. No other feedback had been received. The Board concluded that the Rules and Regulations should be formally adopted by the District. A motion was made and seconded; (RESOLUTION 10-10004), AFTER PROPER NOTIFICATION TO CONSTITUENTS IN THE DISTRICT THE RULES AND REGULATIONS ARE ADOPTED PRESENTED. The motion passed unanimously.

V. Board Member Discussion Items

Director Ingenthron advised the Board that a representative from Douglas County Parks Department would attend the next Board meeting to discuss future plans. He asked that questions that the Board or Customers may have be sent in advance to assist the Douglas County's representative's preparation for the meeting.

The Board discussed the response letter from Mr. Tim Flynn the District's legal counsel regarding the District's ability to impose a special assessment on properties for capital improvements. The Board agreed that a special assessment was not feasible due to high costs to the District to resolve legal requirements associated with the action. Director Miller expressed her frustration with the income boundary that Louviers was included in. Director Ingenthron suggested that a letter to Housing and Urban Development be drafted to request that the current boundary be redrawn. The Board concluded that there was no benefit to the District in pursuing a Community Development Block Grant at this time because of the District's lack of legal authority.

Director Ingenthron and Director Beane updated the Board on the Sterling Ranch Planning Commission hearings.

VI. Audience Participation

There was none.

VII. A motion was made and seconded; (RESOLUTION 10-10005) TO ADJOURN THE REGULAR BOARD MEETING OF THE LOUVIERS WATER AND SANITATION DISTRICT AT 19:44. The motion passed unanimously.

President: _____

Attest: _____