



## Louviers Water and Sanitation District

### Minutes of the Regular Meeting – December 16, 2010

#### Board Members Present:

Ron Beane  
Matt Collitt  
Jason Ingenthron  
Kevin Kahn  
Diana Miller

#### Attendees:

Connie Brett  
Lorie Brice  
Randy Burkhardt – Douglas County  
Chuck Klafka – Douglas County  
Neil Schilling  
Curt Sloan – Douglas County  
Elizabeth Wells

- I. The meeting was called to order at 18:00.
- II. New Business
  1. Meeting Minutes - A motion was made and seconded; (RESOLUTION 10-12001), TO APPROVE THE MINUTES FROM THE NOVEMBER 16, 2010 REGULAR BOARD MEETING AS PRESENTED. The motion passed unanimously.
  2. Douglas County Parks and Recreation – An open discussion commenced that focused on future plans related to Douglas County parks in Louviers. Douglas County offered that the irrigation system recently installed at DuPont Park was very efficient; however, this was not the case at Triangle Park. The issue with Triangle Park not being meter was raised. Douglas County suggested the potential of turf reduction to reduce their water consumption. A member of the audience asked who is responsible for watering the median strip of grass and trees on Louviers Boulevard. Douglas County advised that Parks and Recreation was not responsible for the median and suggested that Public Works be contacted for further information. Douglas County added that Road and Bridge maintains the trees in the median. Members of the audience complained about how the mowing is done in Louviers. Douglas County provided contact information so that residents in Louviers could contact them if a future mowing issue occurs, allowing them to respond in a timely manner. A member of the audience asked why no dog clean up bags were provided at DuPont Park. Douglas County responded that the clean up bags were too costly. The Board thanked the Douglas County representatives for attending the meeting and for their support related to water restrictions during the previous summer.
  3. Disbursements – The Board reviewed the Claims Listing that had been prepared by Mr. Neil Schilling. A motion was made and seconded; (RESOLUTION 10-12002), TO APPROVE THE DISBURSEMENTS IN THE AMOUNT OF \$4,598.84 WHICH INCLUDES CHECKS 1146 THROUGH 1157 AND FOUR DEBIT CARD TRANSACTIONS IN THE

AMOUNT OF \$281.93 FROM THE DISTRICT'S 1<sup>ST</sup> BANK CHECKING ACCOUNT, WITH CHECK 1149 BEING VOIDED. The motion passed unanimously.

4. Financial Report – The Board reviewed financial reports prepared by Mr. Schilling.
5. 2010 Year End Audit – Mr. Schilling advised the Board that he had forwarded the executed engagement letter to Mr. David Greene, CPA.

Mr. Schilling queried the status of engagement letter for Accounting Services. Director Ingenthron requested additional time to review the letter. The Board expressed their appreciation for the efforts of Schilling and Company, Inc. over the past year.

6. Delinquent Account Collection – The Board reviewed the Aged Balances Report prepared by Mr. Schilling. Mr. Schilling highlighted some of the accounts whose outstanding balances were in excess of sixty days. The Board requested that Mr. Schilling send delinquent account notifications to those Customers.
7. 2011 Meeting Schedule and Location – The Board reviewed the proposed 2011 Meeting Schedule presented by Director Miller. Members of the audience expressed their dismay that the Board Meetings were being held at the Fire Station and not at the Village Club House. A motion was made and seconded; (RESOLUTION 10-12003) TO ADOPT THE 2011 BOARD MEETING SCHEDULE AS PRESENTED. The motion passed unanimously.

Director Beane offered to work with the Village Club Board to establish a joint quarterly meeting to be held at the Village Club House. He offered to circulate a proposed agenda prior to the next Board Meeting.

### III. Operations Report

1. Operations Report - Director Miller presented the System Status Report.

### IV. Old Business and Immediate Issues

1. Rates, Mill Levies, Rate Study – The Rate Study work session will commence after the first of the year.

### V. Board Member Discussion Items

Director Miller presented the Board with a copy of a news article that includes water rates of other local providers.

### VI. Audience Participation

There was none.

VII. A motion was made and seconded; (RESOLUTION 10-12004) TO ADJOURN THE REGULAR BOARD MEETING OF THE LOUVIERS WATER AND SANITATION DISTRICT AT 20:00. The motion passed unanimously.

President: \_\_\_\_\_

Attest: \_\_\_\_\_